

HEALTH AND SAFETY POLICY GENERAL STATEMENT



It is the policy of **Infotec Ltd** to ensure, so far as it is practicable, the health, safety and welfare at work of all of its employees.

Infotec Ltd also recognises its duty under common law and statutory duties to visitors, contractors and others who may be affected by the company's activities. This shall include compliance with the latest government business guidance in respect of viral and infection controls, as currently in force.

Responsibility for matters of health, safety and welfare lies with the Directors of **Infotec Ltd** and other Senior Managers have specific defined accountability.

Infotec Ltd recognises the potential risks to the health and safety of all employees shall be identified, assessed, eliminated or otherwise reduced and will provide such information, training and supervision required for this purpose. Regular, multi-level premises inspections and audits to monitor and review these measures are also implemented.

Infotec Ltd will openly consult with its employees on matters concerning health, safety and welfare at work.

Infotec Ltd has developed a culture that is supportive of good health and safety standards and practice, the maintenance of safe working procedures and the continuous improvement of employee awareness of health and safety issues. We will frequently research new or revised legislation, and then ensure appropriate recognition and implementation as new safety initiatives in our various areas of business activity, specifically noting the mandatory requirements of the rail industry.

This policy will be reviewed on an annual basis to ensure focus on continuous improvement, particularly in the light of changes to the business or processes.

Any failure to meet health and safety requirements will be regarded as a serious breach of company policy and will lead to disciplinary action.

Endorsed by:

A handwritten signature in black ink, appearing to read "Tim Court".

Tim Court - Managing Director

A handwritten signature in blue ink, appearing to read "Neil Scott".

Neil Scott - Chief Operating Officer

First Approved: 30th January 2006
Reviewed and reissued: 2009, 2011, 2012, 2013, 2016, 2018 & 2019
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